

**Lydlynch Preschool  
AGM**

**23<sup>rd</sup> November 2020**

Attendees

Pre-school: Sam Churn, Nicky Green, Cheri Bartlett

Committee: Alice Dickinson, Miriam Starling, Caroline Codling, Amanda White, Laura Whitcher, Natasha Finn, Sarah Haynes

Parents: Michelle Roberts, Brenda Radford

Welcome, introductions & apologies

Sam welcomed the team from the preschool, the Committee and parents to the Zoom call.

Manager's Report (Sam)

Sam provided her Manager's update for the year September 2019 – July 2020 (attachment 1)

Finance Report (Cheri)

Cheri shared details of Lydlynch P&L report (attachment 2)

Election of committee members

Natasha would like to step down in the New Year

Michelle to join the committee – Sam to help with paperwork

All other committee members will stay the same.

Fundraising Update (Sam)

A lot of events planned for this year have had to be cancelled however funds were raised from photographs and Xmas fair in 2019

Fundraising money was spent on sprucing up the inside the preschool and creating a "Wellness Shed in the garden

During lockdown there was a donation from a parent and a scratch table top sale organised by one of the team members

Hopefully 2021 will see a "Sweet Sixteen" party in July

Natasha noted there are some online fundraising courses available which may have some good ideas for the Fundraising Committee to implement

It was suggested Easy Fundraising is promoted via Facebook and Tapestry during this shopping time Steps – Sam has arranged for someone to come in to quote for re-surfacing work

Fences at the back of the preschool – Sam to check who is responsible for the maintenance of these

AOB

Minutes from last meeting were circulated via email ahead of the meeting – agreed by all Trustees  
Finances – 2 Trustees to sign off the accounts in next week or so (Cheri/ Sam to organise at drop off)  
Folder – preschool documentation and meeting minutes to be passed to Sarah – currently with  
Natasha who will pass to Miriam to add to and leave at the preschool for Sarah.

Next committee meeting: January (date tba)